



South Carolina
Department of Labor, Licensing and Regulation



Board of Veterinary Medical Examiners

110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
Phone: (803) 896-4598
FAX: (803) 896-4719

Henry D. McMaster
Governor

Emily H. Farr
Director

January 9, 2026

RE: 2025 Annual Shelter Report

As required by S.C. Code of Law §40-69-300(D), all shelters shall compile a report for submission to the South Carolina Board of Veterinary Medical Examiners by January 31st of each year:

An animal shelter shall prepare and maintain records documenting the number of animals admitted to the facility and the method by which those animals exit the facility, whether by adoption, fostering, natural death, euthanasia, transfer to another state, or other means of discharge. The report also must contain the mailing address and street address of the current place of business, and working telephone number of the animal shelter. The shelter shall compile this data in a report and submit the report to the Department of Labor, Licensing and Regulation before January thirty-first of each year. The department shall make these reports available on its Internet website.

Please complete the shelter report form attached and email the completed form to contact.vetboard@llr.sc.gov no later than midnight on January 30, 2026.

The 2025 Annual Report will be posted to the Board website following the January 30, 2026, deadline.

Sincerely,

Amy Holleman, CPM
Board Executive



South Carolina
Department of Labor, Licensing and Regulation



Board of Veterinary Medical Examiners

110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
Phone: (803) 896-4598
FAX: (803) 896-4719

Henry D. McMaster
Governor

Emily H. Farr
Director

2025 ANNUAL ANIMAL SHELTER REPORT

S.C. Code of Law 40-69-300 (D) requires animal shelters to prepare and maintain records documenting the number of animals admitted to the facility and the method by which those animals exit the facility: adoption, fostering, natural death, euthanasia, transfer to another state, or other means of discharge. Annual reporting is due to the Board by January 31st of each year.

Please complete the required information and email your form to contact.vetboard@llr.sc.gov or mail it to P.O. Box 11329, Columbia SC 29211

Shelter Name: _____ FEIN: _____

Business Phone: _____ Email: _____

Physical Address: _____

Mailing Address (if different than above): _____

Please add any additional Outcome categories, as needed, in the space provided. You may also attach additional sheets or your own pre-formatted report.

INTAKE		OUTCOME	
Number of animals admitted to the animal shelter		Adoption	
		Natural Death	
		Euthanasia	
		Transfer to Another State	
		Fostering	
		Other:	
Total		Total	