



South Carolina  
Department of Labor, Licensing and Regulation



Board of Veterinary Medical Examiners

110 Centerview Drive  
Post Office Box 11329  
Columbia, SC 29211-1329  
Phone: (803) 896-4598  
FAX: (803) 896-4719

Henry D. McMaster  
Governor

Emily H. Farr  
Director

January 9, 2026

RE: 2025 Annual Shelter Report

As required by S.C. Code of Law §40-69-300(D), all shelters shall compile a report for submission to the South Carolina Board of Veterinary Medical Examiners by January 31st of each year:

An animal shelter shall prepare and maintain records documenting the number of animals admitted to the facility and the method by which those animals exit the facility, whether by adoption, fostering, natural death, euthanasia, transfer to another state, or other means of discharge. The report also must contain the mailing address and street address of the current place of business, and working telephone number of the animal shelter. The shelter shall compile this data in a report and submit the report to the Department of Labor, Licensing and Regulation before January thirty-first of each year. The department shall make these reports available on its Internet website.

Please complete the shelter report form attached and email the completed form to [contact.vetboard@llr.sc.gov](mailto:contact.vetboard@llr.sc.gov) no later than midnight on January 30, 2026.

The 2025 Annual Report will be posted to the Board website following the January 30, 2026, deadline.

Sincerely,

Amy Holleman, CPM  
Board Executive

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